

# **Birch Grove Community School**

School Board Meeting Meetings

Tuesday, August 20, 2024

At Birch Grove Community School at 4:00pm

*Birch Grove Community School will promote academic excellence utilizing our unique natural setting to prepare students to become socially and environmentally responsible, self-directed, life-long learners.*

1.0 Call the Meeting to Order, Roll Call of Members, Quorum Declaration: 4:00pm

Members Present: Judy Motschenbacher, Mary VanDoren, Sarena Crowley, Skip Lamb, Sara Knottski, and ex-officio Diane Blanchette

Members Absent: none

Others: none

2.0 Reading of the Mission Statement: Read by Judy Motschenbacher

**3.0 Review and Approve the Agenda: Motion to approve by Skip Lamb, seconded by Sara Knottski.**

**Motion carried unanimously.**

4.0 Review and Approve Meeting Minutes from July 16, 2024. **Motion to approve by Skip Lamb, seconded by Sara Knottski. Motion carried unanimously.**

5.0 Declaration of Conflict of Interest: none

6.0 Community Comment: none

7.0 Financial Reports

7.1 Cash Flow Projection: **Motion to approve made by Sara Knottski, seconded by Skip Lamb. Motion carried unanimously.**

7.2 Monthly Register: **Motion to approve made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

7.3 Revenue Report: **Motion to approve made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**

7.4 Expenditure Report: **Motion to approve made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**

7.5 Bank Statement: **Motion to approve made by Sarena Crowley, seconded by Skip Lamb. Motion carried unanimously.**

7.6 Balance Sheet Report: **Motion to approve noting that the report is \$2 off made by Skip Lamb, seconded by Sara Knottski. Motion carried unanimously.**

8.0 Enrollment Updates: 50.5 ADM, Budgeted at 49 for 23-24

43-53 ADM projected for 24-25, Budgeted at 47

9.0 Policy Review/Approval: 104 Mission Statement: **Motion to approve with changes made by Mary VanDoren, seconded by Sarena Crowley. Motion carried unanimously.**

10.0 Old Business

11.0 New Business

11.1 Accept Donations: **Motion to accept donations made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

11.2 Designate IOwA as Diane Blanchette, School Director: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**

11.3 VOA Charter School Pledge of Compliance: reviewed and Motschenbacher signed

11.4 Approve Hire of Saplings Teacher: **Motion to hire Pam Holm as a Saplings teacher made by Mary VanDoren seconded by Skip Lamb. Motion carried unanimously.**

11.5 Accept Resignations: **Motion to accept resignations of Rista Sharma-Connor and Arianna Summerfield made by Sarena Crowley, seconded by Mary VanDoren. Motion carried unanimously.**

11.6 Community Service Program Updates: updates given

11.7 NSFCU CD Renewals: **Motion to renew the 3 CDs at NSFCU for 7 months at the current rate of 4.87% made by Sarena Crowley, seconded by Mary VanDoren. Motion carried unanimously.**

12.0 Academics Review:

13.0 Reports and Information

14.1 Administrative Report: written report reviewed

14.2 Teachers Report: Open house was great. Getting ready for in-service and school

14.3 Board Member Report:

14.0 Committee Up-dates

14.1 Finance Committee: Met 30 minutes prior to this meeting

14.2 District Advisory & Academic Excellence Committee:

14.3 Fund Raising Committee:

15.0 School Board Reflection: *Present, On Time, Progress Made, Open & Honest, End on Time*

16.0 Set Date for the Next School Board Meeting: Tuesday, September 17, 2024 at BGCS at 4:00.

17.0 Adjourn: **Motion to adjourn at 5:00pm made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**